

PRODUCTION ASSEMBLY

Location: 6645 Holder Road, Clemmons NC

This position requires an independent person who can be given direction and complete tasks on their own. The position requires a lot of hand use and hand/eye coordination and attention to detail for assembling/production of parts. This person must be able to read and follow a drawing for assembling a kit. This person must be able to manage their time to ensure that the work is completed quickly and correctly. Reading, writing and math skills are required. This job is classified as a safety sensitive position. Attendance is an essential function of the job.

Primary Responsibilities Include:

- Assemble kits, tanks, carts and all other items according to Level 2 work instructions. This includes cutting tubing to varying lengths and assembling watering system kits. A drawing is provided for the kit layout and the assembler is required to put the kit together as shown in the drawing.
- Use of tube cutting machine is required.
- Operator ensures builds / kits are made correctly.
- Package products with proper labeling and packaging.
- Ensure FIFO procedures are followed.
- Assist in other areas of production as needed.
- Empty trash cans in production area and discard of cardboard as needed. Keep work area clean.
- Some heavy lifting required.

Supervision:

The Production Assembly employee will be under the direct supervision of the Operations Manager. Requests for time off, calling in sick, and any other concerns will be directed to the Operations Manager for approval.

Hours:

This position is Non-exempt.

Forty (40) hours of work are required per week. Overtime is possible as requested by Manager.

Pay: \$15.00 / hour